

APPRAISAL FORM DECK OFFICER

Name:		Ship's name/type	
Rank:		Date Report:	
Evaluation by:	Rank	Date Joined:	

Quality/ Skills / Knowledge*	1	2	3	4	5
1. Navigation, Passage-planning and -execution					
2. Physical cargo – handling (loading-discharging-cleaning)					
3. Administrative cargo handling					
4. Knowledge of cargo					
5. Cost consciousness/control					
6. Vessel Maintenance					
7. Seamanship and Handling of vessel equipment					
8. Knowledge and implementation of Safety Health Environment Quality management system					
9. Display of SHEQ-awareness					
10. Mentorship					
11. Administrative and ICT Skills					
12. English language					

Work Attitude/ General Skills*	1	2	3	4	5
1. Leadership, coaching and Supervision					
2. Communication					
3. Co-operation (Teamwork)					
4. Self-motivation					
5. Initiative					
6. Management of deck personnel					
7. Persistence					
8. Responsibility					
9. Reliability					
10. Attitude toward colleagues					
11. Attitude toward 3 rd parties					
12. Self discipline					
13. Immunity to stress					
14. Housekeeping (order and neatness)					

*Coding

1=unsatisfactory, 2=below average, 3=average, 4=good, 5=very good (In case of 1: explanation in Remarks)

Remarks / Comments Master	Remarks / Comments Deck Officer
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Career Prospective	
Ready for promotion (Yes/No):	

Name and signature of Master	Name and signature of Deck Officer
Date:	Date: